

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 20 February 2026. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 24 March 2026 is 5pm Friday, 13 March 2026.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Finance & Corporate
Councillor N J Rushton	-	Infrastructure
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>March 2026</b>							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	24 March 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	24 March 2026	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	n/a - function delegated to Cabinet

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Stenson Square Gardens - Presentation of Designs Post Public Engagement and Approval to Fund and Submit Planning Application(s)	Cabinet	Key	Public	24 March 2026	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Property and Regeneration, Senior Economic Development Officer Tel: 01530 454 354, Tel: 01530 454678 paul.wheatley@nwleicester-shire.gov.uk, emily.marquez@nwleicester-shire.gov.uk</p>	Stenson Square Gardens - Presentation of Designs Post Public Engagement and Approval to Fund and Submit Planning Application(s)	Community Scrutiny Committee - 26 February 2026
Good Design Guide for North West Leicestershire	Cabinet	Key	Public	24 March 2026	<p>Councillor Tony Saffell tonyc.saffell@nwleicester-shire.gov.uk</p> <p>Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk</p>	Good Design Guide for North West Leicestershire	Community Scrutiny Committee, 10 April 2025
Leicester & Leicestershire Authorities Statement of Common Ground – Strategic Distribution	Cabinet	Key	Public	24 March 2026	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Principal Planning Officer sarah.lee@nwleicestershire.gov.uk</p>	Leicester & Leicestershire Authorities Statement of Common Ground – Strategic Distribution	Not for scrutiny as Local Plan is in the scrutiny role.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Leicester & Leicestershire Authorities Statement of Common Ground – Housing Distribution under the new Standard Method	Cabinet	Key	Public	24 March 2026	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Principal Planning Officer  joanne.althorpe@nwleicestershire.gov.uk	Leicester & Leicestershire Authorities Statement of Common Ground – Housing Distribution under the new Standard Method	Not required as Local Plan is in the scrutiny role.
Legacy Fund Grant	Cabinet	Key	Public	24 March 2026	Strategic Director of Resources (Section 151 Officer) Tel: 01530 454495 paul.stone@nwleicestershire.gov.uk	Legacy Fund Grant	19/03/26

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Biodiversity Duty Report	Cabinet	Key	Public	24 March 2026	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Planning and Development Team Manager, Environmental and Sustainability Manager Tel: 01530 454819, Tel: 01530 454656, andy.barton@nwleicester.gov.uk, JENNY.DAVIES@NWLeicestershire.gov.uk, julia.marshall@nwleicester.gov.uk</p>	Biodiversity Duty Report	Being considered at Corporate Scrutiny on 19 March
Freeport – change of Accountable Body	Cabinet	Key	Public	24 March 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester.gov.uk</p> <p>Chief Executive Tel: 01530 454500 allison.thomas@nwleicester.gov.uk</p>	Freeport – change of Accountable Body	To be considered at Corporate Scrutiny on the 19 March

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Future of Rough Sleeping Provision	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	24 March 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Housing Strategy and Systems Team Manager  david.scruton@nwleicester.gov.uk	Report Future of Rough Sleeping Provision	This is an executive function.
Renewal of contracts for Planned maintenance and Estate upgrades	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	24 March 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  rob.desbrow@nwleicester.gov.uk	Award of Contracts - Housing	Not required as it is a renewal of contracts
Award of Contracts for Asset Management Capital Works and Services	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	24 March 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  rob.desbrow@nwleicester.gov.uk	Report Award of Contracts for Asset Management Capital Works and Services	Award of Contract is a Cabinet Executive Function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	24 March 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer), Strategic Director of Place Tel: 01530 454819, Tel: 01530 454495, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, paul.stone@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	24 March 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	28 April 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Council Delivery Plan - Performance Report - 2025/26 Quarter 4	Cabinet	Key	Public	28 April 2026	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Human Resources and Organisation Development, Organisation Development Team Leader</p> <p>hannah.panter@nwleicestershire.gov.uk, laura.staveley@nwleicestershire.gov.uk</p>	Council Delivery Plan - Performance Report - 2025/26 Quarter 4	Corporate Scrutiny likely 18 June

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Housing Revenue Account (HRA) Update - 2025/26 Quarter 4	Cabinet	Key	Public	28 April 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk</p> <p>Finance Team Manager, Head of Finance, Strategic Director of Resources (Section 151 Officer) Tel: 01530 454492, Tel: 01530 454495 georgina.gwillim@nwleice stershire.gov.uk, anna.crouch@nwleicester shire.gov.uk, paul.stone@nwleicesters hire.gov.uk</p>	Housing Revenue Account (HRA) Update - 2025/26 Quarter 4	Corporate Scrutiny likely 18 June 2026
General Fund Finance Update - 2025/26 Quarter 4	Cabinet	Key	Public	28 April 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk</p> <p>Head of Finance, Strategic Director of Resources (Section 151 Officer), Finance Team Manager Tel: 01530 454492, Tel: 01530 454495, anna.crouch@nwleicester shire.gov.uk, paul.stone@nwleicesters hire.gov.uk, georgina.gwillim@nwleice stershire.gov.uk</p>	General Fund Finance Update - 2025/26 Quarter 4	Corporate Scrutiny likely 18 June 2026

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Housing Action Plans Post Inspection	Cabinet	Key	Public	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p>	Comments made by Scrutiny Report Housing Action Plans Post Inspection	Corporate Scrutiny Committee - 19 March 2026
Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) Contains Exempt information	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer) Tel: 01530 454555, Tel: 01530 454819, Tel: 01530 454495 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk, paul.stone@nwleicester.gov.uk</p>		Delegated Cabinet Function

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Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Playing Pitches, Built Facilities (Sports and Community), and Open Spaces Strategies	Cabinet	Key	Public Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 April 2026	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Principal Planning Officer, Leisure Services Team Manager, Planning Policy &amp; Land Charges Team Manager, Technical Support Officer, Head of Community Services Tel: 01530 454602, Tel: 01530 454677, , Tel: 01530 454832 joanne.althorpe@nwleicestershire.gov.uk, jason.knight@nwleicester-shire.gov.uk, ian.nelson@nwleicestershire.gov.uk, andrea.cave@nwleicester-shire.gov.uk, paul.sanders@nwleicestershire.gov.uk</p>	Playing Pitches, Built Facilities (Sports and Community), and Open Spaces Strategies	Community Scrutiny Committee - 26 February 2025
Planning Obligations and Proposed Charging Schedule	Cabinet	Key	Public	28 April 2026	<p>Councillor Tony Saffell tonyc.saffell@nwleicester-shire.gov.uk</p> <p>Senior Planner, Head of Planning and Infrastructure Tel: 01530 454668 stephen.james@nwleicestershire.gov.uk, chris.elston@nwleicestershire.gov.uk</p>	Planning Obligations and Proposed Charging Schedule	Not required, unless called in

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Housing Fleet Renewal	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 April 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Housing Responsive Repairs, Voids and Minor Works Team Manager  megan.hodgett@nwleicester.gov.uk	Housing Fleet Renewal	Procurement decision reserved to cabinet
Award of Housing Contracts- Groundworks Five Counties	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 April 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Housing Responsive Repairs, Voids and Minor Works Team Manager  megan.hodgett@nwleicester.gov.uk	Award of Housing Contracts- Groundworks Five Counties	Award of contracts
<b>May 2026</b>							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	19 May 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	19 May 2026	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk		N/A - function delegated to Cabinet
Corporate Asset Management Strategy	Cabinet	Key	Private	19 May 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester shire.gov.uk  Property Services and Corporate Landlord Team Manager  lee.roberts@nwleicester shire.gov.uk	Corporate Asset Management Strategy	Corporate Scrutiny 19 March 2026
Marlborough Centre Regeneration	Cabinet	Key	Private	19 May 2026	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester shire.gov.uk  Senior Economic Development Officer Tel: 01530 454678 emily.marquez@nwleicester shire.gov.uk	Marlborough Centre Regeneration	To be considered at Community Scrutiny 23 April

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Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	19 May 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function

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Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	23 June 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Treasury Management Stewardship Report 2025/26	Cabinet	Non-Key	Public	23 June 2026	<p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Treasury Management Stewardship Report 2025/26	Audit and Governance Committee - 10/06/25
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	23 June 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester-shire.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester-shire.gov.uk, james.arnold@nwleicester-shire.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function

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Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	23 June 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer), Strategic Director of Place Tel: 01530 454819, Tel: 01530 454495, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, paul.stone@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function